

For the sake of what?

Does this move us in the direction of our mission?

Is this the best use of resources?

Is this the direction we said we want to go?

Our Mission:

Pathway Homes embodies the spirit of recovery: embracing an attitude of hope, self-determination and partnering with each individual on their personal journey toward achieving self-fulfillment and realizing their dreams.

We fulfill our mission by making available to individuals with mental illness and co-occurring disabilities a variety of non-time-limited housing and services to enable them to realize their individual potential.

PATHWAY HOMES, INC.

Board of Directors

Monday, October 12, 2015

7:00 P.M.

10201 Fairfax Blvd., Ste. 200

Fairfax, VA 22030-2209



- 6:30 Social Half-hour
- 7:00 Call to Order
- 7:05 Presentation – State of the Agency
Sylisa Lambert-Woodard, EdD, LCSW, LSATP, MAC
- 7:30 Approval of Minutes of Special Meeting July 13, 2015*
- 7:35 CEO's Report – Dr. Sylisa Lambert-Woodard
- 8:00 Treasurer's Report - Brenda Brennan
- 8:05 Chairperson's Report and Comments
- 8:15 Committee Reports
 - 1. Philanthropy Committee—Maiko Ashby
 - 2. Advocacy Committee—Jennifer M. and Angie Lathrop
 - 3. Board Development Committee—Jennifer McKenzie
- 8:30 Old Business
 - 1. Board Retreat—Jennifer Judelson
- 8:35 New Business
 - 1. Board Nominations and Elections
 - 2. Drawing for Tuition Reimbursement Lottery
- 8:40 Announcements
 - 1. Help the Homeless Walk—10/24/2015 at Stevenson Place
 - 2. Resident Holiday Party—12/3/2015 (6-9pm)
 - 3. Staff Holiday Party—12/11/2015 (1-3pm)
- 8:45 Adjournment

Executive Session will immediately follow the conclusion of Pathway Homes of Florida, Inc.

* Materials Enclosed in Packet

ADDENDUM TO BOARD AGENDA

October 12, 2015

This past quarter, Pathway Homes launched Fairfax County's most significant housing and support service grant to date. Over 15 of the 50 new homes and services have been provided to individuals with serious mental illness and /or co-occurring illnesses. It is Pathway Homes' goal to eradicate homelessness among those with serious mental illness and/or co-occurring illness in Fairfax, VA. To this end, we continue to respond to numerous Requests for Proposals to provide housing and supports to the over 500 individuals on our waitlist that are among the most vulnerable in our community.

At the core of what we do, we remain focused on addressing the mission of our agency! We have demonstrated through audits and accreditations that we remain a provider of evidence-based best practices, integrating a recovery-based, housing first, and a harm reduction model of care. After a revival at our board retreat, we approach our annual meeting with renewed zeal. It is important to take the time to thank you! Each member of our Board of Directors volunteers invaluable time, energy, and personal talents to ensure that our agency maintains the highest reputation as the leading mental health service provider in the region. Your passion and leadership galvanizes our agency, and makes it an exceptional home for quality services and empowered living.

Please review the addendum. I will be pleased to discuss any of the matters listed in detail at our annual meeting. Again, THANK YOU!!

Board Matters:

- Congratulations to Reverend Jennifer McKenzie! Our Vice-Chair has been a long-time sage advisor, and advocate extraordinaire. After 16 years of accomplished and unparalleled service in the leadership, philanthropic, and advocacy realms, Jennifer has accepted a call to serve as an Archdeacon in the Church of England in the Diocese of Liverpool. The link to her impressive appointment is at: <http://www.liverpool.anglican.org/We-name-our-new-Archdeacon-Designates>. Jennifer's impressive knowledge and valuable relationships have left an indelible footprint for changing the VA behavioral healthcare system. Jennifer will remain a member of the Board through January 2016, and will be celebrated at our Annual Meeting on Monday.
- The Philanthropy Committee Report from Jennifer Judelsohn, Treasurer's Report from Brenda Brennan, and Board Development and Advocacy Reports from Jennifer McKenzie are provided as attachments. Please review these reports before the meeting; any questions or clarifications will be addressed during the meeting.
- Pathway Homes responded to and was awarded a renewal contract for the Stevenson Place 37-bed Assisted Living Facility (ALF). This program has been successfully

operated by Pathways for 16 years. Final award of contract in the amount of **\$1,225,077** was made to Pathways for an additional 2 years with 3 one-year extensions.

- Pathway Homes has begun grant execution from HUD for the Supportive Housing Program (SHP) reallocated and Bonus funds totaling **\$1,199,664 to serve 55 new chronically homeless individuals**. Pathways continues to partner with Christian Relief Services, which secured a Letter of Intent to purchase Huntington Gardens, a 110 unit complex in Alexandria, VA that will have up to 22 units set aside for this project. Five (5) new clinical staff, a tenant certification specialist, and a certification specialist have been hired for this project. Pathway Homes has placed 15 of the 55 individuals in housing to date! Our goal is at least 15 housed per month.
- Pathway Homes received a notice of subrogation claim from Lexington Insurance Company to pursue damages for the West Ox II property damage caused by fire on 3/29/15. Insurance and legal consultation has been retained as the investigation is still pending. However, renovation work has already begun on the home.
- Pathway Homes was invited to adopt a currently run HUD grant in Prince William County in the amount of \$134,000 to serve 8 homeless individuals. Northern VA Family Services (NVFS) and Streetlight (a local non-profit in PW) identified that permanent supportive housing has not been an area of priority for NVFS and feel that the program might be better served by an organization more focused on this population. At this time, Pathways has decided not to pursue this project, as it would have resulted in a partnership with Streetlight rather than an independently operated project.
- Pathway Homes' Mental Health Counselor I and II clinical staff deployment contract continues to fill a critical void experienced by the CSB behavioral health system. To date, **six new** employees have been hired and deployed to the CSB serving a total of **thirty-five** new consumers. The contract has now expanded to include staff deployment to the CSB residential programs serving primarily individuals with substance use disorders. Recruitment for an additional three new employees has subsequently been initiated.
- Pathway Homes completed its 4th Commission on Accreditation of Rehabilitation Facilities (CARF) survey this fall. The CARF survey was completed on Friday 9/18. There was a full audience of staff, and our esteemed Board Chair present at the Orientation and Exit Conferences and the initial feedback from the surveyors indicated that there were "no recommendations." The overall result is that we are fully expecting to receive a 3-year accreditation again this time around. The formal report from CARF will be received within the next 60 days!
- Pathway Homes received consultation from the Fairfax Police Department to enhance the health and safety of those we serve, and the staff providing services. The security features have been implemented at the main office over the past few months. We are pleased to let you know that the installation of electronic readers was completed on entry doors at the main office, and a key fob or similar device for entry. Additional fobs are on hand for visiting staff.

- Pathways Recovery Inc. (sponsor) and Pathway Homes, Inc. submitted an application in response to a RFP in the amount of \$1,065,757; \$214,775 Home Investment Partnership Funds (called HOME funds); and \$850,982 Community Development Block Grant (CDBG) to purchase seven one-bedroom condo units within the County's areas of greatest need. The units will be used to provide affordable housing and supportive services to 7 individual with serious mental illness or co- occurring disorders.
- Pathway Homes applied to the Fairfax County Redevelopment and Housing Authority (FCRHA) for a total of 14 Project Based Vouchers (PBV's) to support new housing opportunities for extremely low-income individuals currently on our waitlist of over 500 individuals. Rent subsidy contracts are available for an initial period of 15 years with possible 15 year extensions.
- Pathway Homes has been awarded four Project Based Housing Vouchers through Fairfax County DHCD and is seeking to finance four 1-BR condominiums to match with these leveraged voucher resources. Pathway Homes is requesting \$200,000 from the Competitive Loan Pool to match with four applications, which have also been submitted for Housing Trust Fund (HTF) Homeless Reduction Grants in the amount of \$400,000. If awarded the funds will be used to purchase four, 1-BR condominiums averaging \$150,000 each (\$600,000 total) to provide permanent supportive housing to chronically homeless adults with severe and persistent mental illnesses. If Pathways is unsuccessful in obtaining the needed \$400,000 in HTF Homeless Reduction Grant, we would like to be considered for an increased loan amount to make up the difference needed to secure the full amount of \$600,000 for purchase of the four properties supported with the leveraged PBV's. This is an eligible acquisition-only Project.
- Sylisa Lambert-Woodard successfully completed the 2015 session of Strategic Perspectives in Nonprofit Management (SPNM), from 7/12/15 to 7/18/15. A select number of CEOs are admitted each year to attend the Harvard Business School professional development series. This 7-day training series is designed for nonprofit chief executive officers who are responsible for shaping the direction, mission, and policies of their organizations, assessing financial performance, developing appropriate performance measures and management control systems, and implementing organizational change for service excellence.
- The Annual Board Retreat was conducted on October 5th at the Marriott Westfield's Washington Dulles Center, 14750 Conference Center Drive, Chantilly. After an extensive search and with consultation from the Board Development Committee, Lewis Flax, of Flax Associates was retained as our facilitator for the day. Lewis demonstrated extensive facilitation experience as he worked with the board and our leadership to provide a tailored retreat! If you were unable to participate in the retreat, please partner with your fellow board members to gain greater insight about the event!
- The 2015 Pathway to Wellness Annual Conference will be held on October 16th from 8.30 am to 2.30 pm at the Northern Virginia Community College, Annandale VA

campus. Tickets for this event are \$35.00 each and will be available through 10 pm on October 10, 2015 from <http://www.novamentalhealth.org/conference-registration> or by emailing the conference coordinator directly at pathwaytowellnessconference@gmail.com.

- Pathway Homes Annual Help the Homeless Community Walk will be held on Saturday October 24th at Stevenson Place, 4113 Stevenson Street, Fairfax 22030. Registration begins at 9:00am and the walk begins at 10:00am.
- Other dates to remember: the Resident Holiday Party will be held on Thursday, December 3 at Church of the Good Shepherd in Burke. The Staff Holiday party will be held on Friday, December 11 at Brion's Grille at University Mall in Fairfax. Invitations and additional information will be sent closer to the events.

PATHWAY HOMES, INC.
Minutes of the Quarterly Meeting of the
Board of Directors
July 13, 2015

The quarterly meeting of the Board of Directors was held on July 13, 2015. A quorum being present, the meeting was called to order at 7:00 p.m. by Chairman, Dan Gray. The following individuals were present and participated throughout the meeting:

MEMBERS

Dan Gray, Chair
Jennifer McKenzie, Vice-Chair
Tom Rowe, Secretary/Treasurer
Dara Aldridge
Patrick Chaing
Jennifer Judelsohn
James Ross
Sue Zywokarte

STAFF

Brenda F. Brennan, CFO
Eleanor Vincent, COO
Lauren Leventhal, Technology & Quality
Assurance Manager
Anna Smith, Director of Development and
Major Gifts

The following individual participated through conference call beginning at 7:35pm during the presentation: Sylisa Lambert-Woodard, President & CEO

Also present for the meeting were prospective Board Members Jennifer McGarey and Doug Robinson.

The following individuals notified the office or other Board Members that they would not be present for this meeting: Maiko Ashby, Angie Lathrop.

PRESENTATION

Dan Gray gave an overview of the Code of Ethics requirements for Board Members. After the presentation, he called for Board members to complete and submit their annual Code of Ethics statement.

Eleanor Vincent, EdD, CSAC, gave a presentation on Pathway Homes' Outcomes (slides and handouts enclosed in the Board minutes book). She also notified the Board that the CARF survey will be taking place in September or October of this year.

EDUCATION LOTTERY

Three individuals entered for the reimbursement lottery: Eliina Belenkiy, Rebecca Kahingo, and Shawn Valentine. Eliina Belenkiy was selected for the reimbursement. Shawn Valentine and Rebecca Kahingo are able to re-enter for 1 year.

MINUTES

Dan Gray called for a motion to approve the minutes from April 13, 2015 as presented. Jim Ross made a motion to approve, which was seconded by Sue Zywokarte and approved unanimously.

CEO Report – Dr. Sylisa Lambert-Woodard *via telephone*

Sylisa's report was previously distributed to the Board in their packet (enclosed in the Board minutes book), and she highlighted the following pieces:

- Management Team recently completed a Talent Management training presented by RuVal.
- The DHCD Project-Based Vouchers are now available. These full-rental subsidies can be applied to 10 properties and will go to 2 existing units and 8 new acquisitions.

TREASURER'S REPORT – Brenda Brennan

The Treasurer's Report was distributed prior to the meeting (enclosed in the Board minutes book). There was no additional information. The audit will be held August 3-30, and a final report date will be scheduled, and the finance committee notified.

Jennifer McGarey wished to discuss the West Ox II fire, and Dan requested that there be a closed session at the end of the meeting in order to maintain attorney-client privilege.

Jennifer McGarey asked was "professional services" covers in the budget. Brenda identified the Executive Consultant, relief staff, contract employees, etc. as falling under this line-item.

CHAIRPERSON'S REPORT AND COMMENTS – Dan Gray

Dan congratulated Anna and her team for a successful *Summer of the Arts Exhibit*. He also thanked Sue Zywokarte for making the formal "ask" at the event. And he thanked and congratulated Jennifer Judelsohn, the exhibit curator, for an outstanding showing.

PHILANTHROPY COMMITTEE REPORT – Jennifer Judelsohn

In addition to the written Philanthropy Committee Report (enclosed in the Board minutes book), the committee noted the following:

- The committee thanked the board and staff for their hard work on the *Summer of the Arts Exhibit*.
- The FY15 fundraising goal was met, and mostly due to the Steps to Pathways Breakfast which brought in about \$14,000 in gifts and pledges.
- The IT campaign is getting closer to completion, but \$46,000 remains. The committee is discussing options for meeting the goal.
- In FY15, Anna applied for about \$500,000 in grants, and Pathways received approximately 20%.
- Upcoming event: Help the Homeless Walk on October 24th, 10-noon at Stevenson Place. The Philanthropy committee will meet to discuss whether the Board might be a sponsor.
- Anna reported 2 in-kind donations of property this year: 1 valued at \$122,000, and a second coming at the end of July valued at \$160,000.

ADVOCACY COMMITTEE – Jennifer McKenzie

Handouts with Education and Advocacy Fast Facts and Contacts were distributed (enclosed in Board minutes Book). These should provide the Board with important topics and people related to Pathways' advocacy efforts. Jennifer summarized the policy issues with the Board and also updated the Board on her attendance of Senator Creigh Deeds' *Joint Subcommittee to Study Mental Health Services in the Twenty-First Century* held in Verona recently.

BOARD DEVELOPMENT COMMITTEE– Jennifer McKenzie

The Board Development Committee is reviewing the orientation and on-boarding process. New members will be matched with mentors. The committee is also discussing having non-Board members on committees (primarily the Philanthropy and Advocacy committees). Additional information will come forward in future meetings about the committee's recommendations.

PERSONNEL PRACTICES COMMITTEE – Jim Ross

The committee met to discuss three new policies. Jim noted the following:

- The Jury and Witness Duty policy does not address “double-dipping” for people who get paid for work as well as paid for jury duty. Brenda responded that if a juror is paid, it is considered an inconvenience fee. The change in the policy is to not pay administrative leave for witness duty if it is not work-related. The current practice is not to deduct juror pay from staff.
- Volunteer policy has no reference to the Volunteer Handbook/Program. It needs to address the Volunteer Handbook in order to give it “legitimacy.”
- Subpoena policy is “ready to go.” Eleanor noted that this is a policy required by CARF.

Dan asked what the committee felt was important to reference in the Volunteer Handbook. Eleanor noted that we can amend the Policy to state: “A fuller discussion of the Volunteer Program is available in the Volunteer Handbook.”

OLD BUSINESS –

Name Tags – Name tags were distributed to the Board by Anna. Dara noted that she would like to see Pathways’ leadership and Anna have name tags in addition to the Board.

NEW BUSINESS –

Policies – Dan asked for a motion to approve the revised Jury and Witness Duty Policy, as well as the amended Volunteer Policy. Jennifer McKenzie made a motion to approve; this was seconded by Tom Rowe and approved unanimously.

Dan asked for a motion to approve the Subpoenas, Search Warrants, Investigations and Other Legal Action Policy as presented. Jennifer McKenzie made a motion to approve. This was seconded by Jim Ross and approved unanimously.

Board Retreat – The retreat is usually held in conjunction with the October Board meeting. It was proposed that the Board hold their retreat on either October 5th or October 12th. The Board agreed to meet on October 5th for the retreat in order to have the Board meeting on October 12th.

Board Member Election – The Nominating Committee recommended the following Board Member be re-elected for the three-year term of July 2015 – October 2018:

Jennifer McGarey
Douglas Robinson

Jennifer McKenzie made a motion to approve the nominations as presented; this was seconded by Jim Ross and approved unanimously.

ANNOUNCEMENTS –

Dan congratulated the Board on their work on committees, attending events, and fundraising.

ADJOURNMENT

Patrick Chaing made a motion to adjourn the meeting to closed session. This was seconded by Dara Aldridge and unanimously approved by the Board. Sylisa requested that the Board allow Brenda Brennan to remain in the room since she was attending via telephone.

The meeting was adjourned at 9:05 p.m.

Respectfully submitted,

TREASURER'S REPORT-October 2015

Brenda Brennan, Chief Financial Officer

The Tax Sheltered Annuity Audit (TSA) field work was completed on July 2, 2015. The financial statements have been completed.

The Fiscal Year 2015 Financial and Compliance audit field work occurred between Monday, August 3 and August 21 with a team of four auditors, from CohnReznick. We have been told that the Preliminary and Tentative Financial Statements for Pathway Homes, Pathways Living, Pathway Options, Pathway Visions and Pathways Recovery are under review and should be submitted to Pathways for review and comment by October 9. Following the review and completion of the financial statements, the preparation of the 990 tax returns for the corporations will be completed. Due date extensions have been filed with the IRS, but we anticipate having all the tax returns completed and submitted no later than the November 15 due date.

The Audit Committee will be scheduling a meeting with the auditors from CohnReznick, over the next month, for the presentation of the Fiscal Year 2015 results.

The short term, 30 day note with SunTrust Bank in the amount of \$250,000 that was initiated on June 26, 2015 was paid in full on July 10, 2015. This short term advance was to ensure that Pathways had sufficient cash resources for payroll and for all first of the month lease and mortgage payments due July 1. The cash shortage was a result of delays with both Fairfax County and HUD initiating the required paperwork to renew all of our contracts within the required time frames to ensure that funding would be available at contract renewal time. It is not unusual to have delays at the beginning of each fiscal year during the process to renew contracts with Fairfax County. However, this year we also experienced HUD delays with the timely renewal processing of the Shelter Plus Care Grants.

**Pathway Homes
Balance Sheet**

As of 6/30/2015

	Pathway Operating Fund	McKinney	TOTAL - PATHWAY OPERATIONS	Pioneer & Sheldon	Capital Expenditures	Total
Assets						
Current Assets						
Cash and Cash Equivalents	1,027,793.22	118,615.87	1,146,409.09	0.00	26,629.99	1,173,039.08
Investments	19,961.52	0.00	19,961.52	0.00	0.00	19,961.52
Accounts Receivable	80,040.99	14,187.78	94,228.77	0.00	16,957.02	111,185.79
Program Fees Receivable	297,967.29	85,868.00	383,835.29	0.00	0.00	383,835.29
Prepaid Expenses	180,803.17	14,047.92	194,851.09	0.00	1,760.00	196,611.09
Security Deposits	50,679.50	0.00	50,679.50	0.00	0.00	50,679.50
Advances-Intercompany	27,777.44	0.00	27,777.44	0.00	6,269.85	34,047.29
Total Current Assets	1,685,023.13	232,719.57	1,917,742.70	0.00	51,616.86	1,969,359.56
Property and Equipment						
Fixed Assets	9,952,207.25	1,251,418.54	11,203,625.79	0.00	0.00	11,203,625.79
Accumulated Depreciation	(884,622.31)	(562,991.09)	(1,447,613.40)	0.00	0.00	(1,447,613.40)
Intangible assets-software	20,858.22	0.00	20,858.22	0.00	0.00	20,858.22
Total Property and Equipment	9,088,443.16	688,427.45	9,776,870.61	0.00	0.00	9,776,870.61
Due From Other Funds						
Advances-Intercompany	129,954.23	620,324.54	750,278.77	0.00	872,154.06	1,622,432.83
Total Due From Other Funds	129,954.23	620,324.54	750,278.77	0.00	872,154.06	1,622,432.83
Funded Reserve Accounts						
Cash and Cash Equivalents	0.00	0.00	0.00	0.00	0.00	0.00
Reserve for Replacement	36,720.69	44,202.25	80,922.94	0.00	0.00	80,922.94
Total Funded Reserve Accounts	36,720.69	44,202.25	80,922.94	0.00	0.00	80,922.94
Total Assets	10,940,141.21	1,585,673.81	12,525,815.02	0.00	923,770.92	13,449,585.94
Liability and Net Assets						
Current Liabilities						
Accounts Payable and Accrued Expenses	857,576.38	3,861.94	861,438.32	0.00	1,073.04	862,511.36
Deferred Revenue	114,300.25	4,205.25	118,505.50	0.00	0.00	118,505.50
Liability for Escrow Funds	64,414.82	0.00	64,414.82	0.00	0.00	64,414.82
Due To (From) other Funds	1,454,936.97	58,178.26	1,513,115.23	0.00	28,919.12	1,542,034.35
Total Current Liabilities	2,491,228.42	66,245.45	2,557,473.87	0.00	29,992.16	2,587,466.03
Long Term Liabilities						
Line of Credit	500,000.00	0.00	500,000.00	0.00	0.00	500,000.00
Mortgage Payable	1,689,537.00	141,530.76	1,831,067.76	0.00	0.00	1,831,067.76
Lease Payable	32,389.00	0.00	32,389.00	0.00	0.00	32,389.00
Total Long Term Liabilities	2,221,926.00	141,530.76	2,363,456.76	0.00	0.00	2,363,456.76
Net Assets						
Beginning Net Assets	5,850,242.07	1,105,808.79	6,956,050.86	(1,099.94)	768,047.35	7,722,998.27

**Pathway Homes
Balance Sheet**

As of 6/30/2015

	Pathway Operating Fund	McKinney	TOTAL - PATHWAY OPERATIONS	Pioneer & Sheldon	Capital Expenditures	Total
Change in Net Assets	<u>376,744.72</u>	<u>272,088.81</u>	<u>648,833.53</u>	<u>1,099.94</u>	<u>125,731.41</u>	<u>775,664.88</u>
Total Net Assets	<u>6,226,986.79</u>	<u>1,377,897.60</u>	<u>7,604,884.39</u>	<u>0.00</u>	<u>893,778.76</u>	<u>8,498,663.15</u>
Total Liability and Net Assets	<u><u>10,940,141.21</u></u>	<u><u>1,585,673.81</u></u>	<u><u>12,525,815.02</u></u>	<u><u>0.00</u></u>	<u><u>923,770.92</u></u>	<u><u>13,449,585.94</u></u>

Pathway Homes
Statement of Revenues and Expenditures - PATHWAY HOMES FUND GROUP- F10,20,30,35
From 7/1/2014 Through 6/30/2015

	Pathway Operating Fund	McKinney	TOTAL - PATHWAY OPERATIONS	Pioneer & Sheldon	Capital Expenditures	Total
Operating Revenue						
Grant Revenue						
	<u>2,327,455.56</u>	<u>0.00</u>	<u>2,327,455.56</u>	<u>0.00</u>	<u>0.00</u>	<u>2,327,455.56</u>
Total Grant Revenue	2,327,455.56	0.00	2,327,455.56	0.00	0.00	2,327,455.56
Contributions						
	<u>150,800.00</u>	<u>0.00</u>	<u>150,800.00</u>	<u>0.00</u>	<u>179,080.74</u>	<u>329,880.74</u>
Total Contributions	150,800.00	0.00	150,800.00	0.00	179,080.74	329,880.74
Program Revenue						
Contract Funds - Local	4,402,403.77	20,759.39	4,423,163.16	0.00	0.00	4,423,163.16
Admin Fee	108,825.17	0.00	108,825.17	0.00	0.00	108,825.17
HUD Housing Funds	0.00	852,869.00	852,869.00	0.00	0.00	852,869.00
Social Security Revenue - ACR/PW-ALF	332,151.07	0.00	332,151.07	0.00	0.00	332,151.07
Auxiliary Grant Revenue - ACR/PW-ALF	236,278.00	0.00	236,278.00	0.00	0.00	236,278.00
Food Service Revenue - ACR	12.04	0.00	12.04	0.00	0.00	12.04
Client Fees	517,295.96	257,253.42	774,549.38	0.00	0.00	774,549.38
Rental Income	235,583.64	0.00	235,583.64	0.00	0.00	235,583.64
Medicaid Fees	487,305.00	0.00	487,305.00	0.00	0.00	487,305.00
Rental Income - Tenant Income(HUD Only)	0.00	0.00	0.00	1,856.00	0.00	1,856.00
Rental Income - HUD Supplement	96,013.00	0.00	96,013.00	1,900.00	0.00	97,913.00
Total Program Revenue	6,415,867.65	1,130,881.81	7,546,749.46	3,756.00	0.00	7,550,505.46
Investment Income						
	<u>2,315.20</u>	<u>97.38</u>	<u>2,412.58</u>	<u>0.07</u>	<u>15.67</u>	<u>2,428.32</u>
Total Investment Income	2,315.20	97.38	2,412.58	0.07	15.67	2,428.32
Other Income						
	<u>32,628.52</u>	<u>0.00</u>	<u>32,628.52</u>	<u>0.00</u>	<u>8,642.36</u>	<u>41,270.88</u>
Total Other Income	32,628.52	0.00	32,628.52	0.00	8,642.36	41,270.88
Total Operating Revenue	<u>8,929,066.93</u>	<u>1,130,979.19</u>	<u>10,060,046.12</u>	<u>3,756.07</u>	<u>187,738.77</u>	<u>10,251,540.96</u>
Total Revenue	8,929,066.93	1,130,979.19	10,060,046.12	3,756.07	187,738.77	10,251,540.96
Expenditures						
Personnel Expenses						
	<u>5,269,758.88</u>	<u>227,173.62</u>	<u>5,496,932.50</u>	<u>0.00</u>	<u>0.00</u>	<u>5,496,932.50</u>
Total Personnel Expenses	5,269,758.88	227,173.62	5,496,932.50	0.00	0.00	5,496,932.50
Professional Fees						
	123,541.09	0.00	123,541.09	0.00	1,426.00	124,967.09

Pathway Homes
Statement of Revenues and Expenditures - PATHWAY HOMES FUND GROUP- F10,20,30,35
From 7/1/2014 Through 6/30/2015

	Pathway Operating Fund	McKinney	TOTAL - PATHWAY OPERATIONS	Pioneer & Sheldon	Capital Expenditures	Total
Total Professional Fees	123,541.09	0.00	123,541.09	0.00	1,426.00	124,967.09
Interest Expense	101,204.23	12,336.71	113,540.94	0.00	0.00	113,540.94
Total Interest Expense	101,204.23	12,336.71	113,540.94	0.00	0.00	113,540.94
Supplies	77,106.49	44.43	77,150.92	0.00	0.00	77,150.92
Total Supplies	77,106.49	44.43	77,150.92	0.00	0.00	77,150.92
Telephone	50,683.05	14,480.07	65,163.12	250.52	0.00	65,413.64
Total Telephone	50,683.05	14,480.07	65,163.12	250.52	0.00	65,413.64
Postage & Shipping	4,626.53	0.00	4,626.53	0.00	50.00	4,676.53
Total Postage & Shipping	4,626.53	0.00	4,626.53	0.00	50.00	4,676.53
Occupancy	2,127,444.25	483,325.72	2,610,769.97	358.21	0.00	2,611,128.18
Total Occupancy	2,127,444.25	483,325.72	2,610,769.97	358.21	0.00	2,611,128.18
Maintenance & Repairs	86,413.57	45,110.35	131,523.92	1,084.50	0.00	132,608.42
Total Maintenance & Repairs	86,413.57	45,110.35	131,523.92	1,084.50	0.00	132,608.42
Conferences, Conventions & Meetings	31,117.92	214.00	31,331.92	0.00	16,954.72	48,286.64
Total Conferences, Conventions & Meetings	31,117.92	214.00	31,331.92	0.00	16,954.72	48,286.64
Printing & Publications	14,671.93	0.00	14,671.93	0.00	676.42	15,348.35
Total Printing & Publications	14,671.93	0.00	14,671.93	0.00	676.42	15,348.35
Depreciation	208,489.05	27,905.26	236,394.31	490.90	0.00	236,885.21
Total Depreciation	208,489.05	27,905.26	236,394.31	490.90	0.00	236,885.21
Miscellaneous	457,265.22	48,300.22	505,565.44	472.00	42,900.22	548,937.66
Total Miscellaneous	457,265.22	48,300.22	505,565.44	472.00	42,900.22	548,937.66
Total Expenditures	8,552,322.21	858,890.38	9,411,212.59	2,656.13	62,007.36	9,475,876.08
Net Revenue Over Expenditures	376,744.72	272,088.81	648,833.53	1,099.94	125,731.41	775,664.88

Advocacy Committee Report
October 6, 2015

- During this past quarter, Pathways President and CEO, Dr. Sylisa Lambert-Woodard, continued to represent Pathway Homes in weekly conference calls with the Virginia Association of Community-Based Providers (VACBP). The VACBP advocates for private-sector provider priorities before the Virginia General Assembly and the Governor's Administration, including the Department of Medical Assistance Services (DMAS), with ***a focus on securing adequate resources to meet the needs of members in the delivery of vital services, and changing the delivery system to enable members to more effectively and efficiently provide services to Virginia's most vulnerable residents.***
- Dr. Lambert-Woodard and Dr. Eleanor Vincent, COO, represented Pathway Homes at the Northern Virginia Network on Aging (NVAN) 16th Annual Legislative Breakfast on Aging held in Fairfax on September 28th. With more than 50% of Pathway Homes residents aged 50 or older and 8% older than 65, Pathways presence at this event was strategic and warranted. Moderated by Peggy Fox of Channel 9 News and keynote address presented by Commonwealth Attorney General Mark Herring, the NVAN event provided unprecedented access to the over 20 Congressmen and their staff present at the event. Ongoing concerns included the call to: expand Medicaid to provide access to more Virginians, including older adults; increase the monthly assisted living Auxiliary Grant so it is 100% state funded and portable; and expand the Northern Virginia Regional Older Adult Facilities Mental Health Support team to enhance provision of community-based care for adults 65 years and older with severe mental illnesses.
- The Advocacy Committee will reconvene during the last quarter of the year to continue its work in support of the Creigh Deeds Mental Health Services in the 21st Century Subcommittee and prepare for the legislative session starting in the New Year. Last quarter, Vice Chair of the Pathways Board of Directors, Reverend Jennifer McKenzie provided testimonial to the Subcommittee on behalf of Pathways and highlighted our priority advocacy issues and concerns.

October 1, 2015 - Philanthropic Report –FY16 – 1st Quarter

July 1, 2015 through September 30, 2015

Committee Members: Jennifer Judelsohn, Chair, Patrick Chaing, Sue Zywokarte and Douglas Robinson
Staff: Sylisa Lambert-Woodard, Anna Smith

- Contribution Total YTD- \$67,197– **FY2016 Goal \$240,000**
 - Campaign Updates:
 - *Help The Homeless: Total Received YTD - \$9,771 – **Goal \$25,000***
 - *Technology Campaign:*
 - YTD New Funds Collected \$0
 - YTD Pledges Collected \$1,030
 - Campaign Total Received \$338,723
 - Remaining Amount **\$46,277** on \$385,000 goal
 - Pledges Outstanding \$7,365
 - Grant Update:
 - *Submitted:* \$425,750
 - *Received/Awarded:* \$139,500
 - \$57,000 VHDA Strategic Grant Awarded – Paid through Reimbursement-Not reflected in \$67,197 YTD Total
 - \$60,000 Potomac Health Foundation grant will be paid in three Installments. We received the first \$36,000 in July; second installment of \$18,000 will be distributed in January 2016; and the remaining installment of \$6,000 will be distributed in July 2016.
 - *Pending:*\$238,250
 - Upcoming Philanthropic Events:
 - Help the Homeless Walk – Saturday, October 24, 2015 – 10 a.m. to noon – Stevenson Place
 - Board Call to Action – Aggregate Board Contribution Sponsorship Totaling \$5,000
 - Steps to Pathways Breakfast – Thursday, May 19, 2016 from 8-9:30 a.m. – Sherwood Community Center, Fairfax
 - Board Call to Action
 - Each Board Member serve as greeter at one Steps to Pathways Information Session in next Twelve Months (Sign Up Sheet Available at Board Meeting—Please See Anna) 10-11 a.m. 10/15/15, 12/17/15, 2/18/16, 4/21/16, 6/16/16, 8/18/16
 - Three of Twelve Board Members Host a Table – Each Board Member invite at least two contacts to sit at one of the three board supported tables.
 - Welcome Jennifer Judelsohn as Philanthropic Committee Chair and Douglas Robinson as a new member on the Philanthropic Committee!

October 1, 2015 – Board Development Report –FY2016 – 1st Quarter

Committee Members: Jennifer McKenzie, Committee Chair, Dan Gray, Jim Ross

Board Committee Composition:

- The Board Chair shared status of current Board Member Committee composition, proposed changes and outreach. This action will ensure appropriate Committee coverage in response to recent additions and departures from the board. Further discussion will take place with full board during the October 5th Board Retreat.
- After much consideration, the Board Development Committee would like to introduce the following amendment to the Agency By-Laws explicitly allowing non-board members to participate on board committees to provide expertise and connections on specific issues as needed. This amendment will be open for discussion at the October 12, 2015 Board of Directors meeting.
 - **Section 15. Committees.** The Board of Directors shall have the [right to appoint and determine the composition and authority of standing committees, other committees, and task forces as it deems necessary from time to time. Such committees and task forces may be described in separate administrative regulations or in board resolutions.](#) The Board of Directors shall have supervision over all committees and power to alter or amend any rules or regulations prescribed by any committee.

Board Recruitment: The Board Development Committee re-assessed the Board gap analysis in light of recent board member additions and departures. The board concluded that Development/Finance (CPA) expertise remains a critical need. The board received two potential candidate resumes. After a review of both candidate resumes and input from presenting parties, the Development Committee agreed to conduct an initial conference call with selected members of the Board Development Committee. The first candidate phone call took place Monday September 28, 2015 at 4:00 p.m. The second candidate is scheduled for 2:00 p.m. on Friday, October 2, 2015. After these meetings, the rating sheets will be presented to the Board Development Committee for further consideration.

Board Orientation: In light of useful feedback received from our newest Board Members and Leadership Team on the recent Board Orientation, the Board Development Committee will be reassessing the current Board Orientation process.

Board Retreat: Pathway Homes' CEO provided recommendations on three potential Board Facilitator options. The Committee reviewed proposals, heard recommendations and selected the facilitator. Also, members of the committee agreed to be interviewed by the facilitator prior to the Retreat to help shape an effective agenda.



**PATHWAY HOMES, INC.
BOARD OF DIRECTORS**

REPORT OF THE NOMINATING COMMITTEE

The Nominating Committee of the Board of Directors of Pathway Homes is pleased to recommend the nomination of the following slate of officers for the October 2015 – October 2016 Year:

Chairperson – Dan Gray

Vice-Chairperson – Jennifer McKenzie

Treasurer – Tom Rowe

Submitted By:

Secretary/Treasurer

President & CEO

In addition, the committee recommends the re-election of the following Board members for a three-year term, which will expire in October 2018:

Patrick Chaing

James Ross

Susan Zywokarte

Submitted By:

Secretary/Treasurer

President & CEO

For the sake of what?

Does this move us in the direction of our mission?

Is this the best use of resources?

Is this the direction we said we want to go?

Our Mission:

Pathway Homes embodies the spirit of recovery: embracing an attitude of hope, self-determination and partnering with each individual on their personal journey toward achieving self-fulfillment and realizing their dreams.

We fulfill our mission by making available to individuals with mental illness and co-occurring disabilities a variety of non-time-limited housing and services to enable them to realize their individual potential.

PATHWAYS LIVING, INC.

Mary Baldwin Dr. & Huntington Ave.

Four three-bedroom homes for
six men and six women

Board of Directors

Monday, October 12, 2015

7:00 P.M.

10201 Fairfax Blvd., Ste. 200

Fairfax, VA 22030-2209



- 8:45 Call to Order
- 8:50 Approval of Minutes of Meeting April 13, 2015*
- 8:55 CEO's Report – Dr. Sylisa Lambert-Woodard
- 9:00 Treasurer's Report - Brenda Brennan
- 9:05 Chairperson's Report and Comments
- 9:10 Committee Reports
- 9:15 Old Business
- 9:20 New Business
 - 1. Board Nominations and Elections
- 9:25 Announcements
 - 1. Help the Homeless Walk—10/24/2015 at Stevenson Place
 - 2. Resident Holiday Party—12/3/2015 (6-9pm)
 - 3. Staff Holiday Party—12/11/2015 (1-3pm)
- 9:30 Adjournment

* Materials Enclosed in Packet

PATHWAYS LIVING, INC.
(Mary Baldwin Drive & Huntington Avenue)
Four three-bedroom homes for six men and six women

Minutes of the Meeting of the
Board of Directors
April 13, 2015

The quarterly meeting of the Board of Directors was held on April 13, 2015. A quorum being present, the meeting was called to order at 8:20 p.m. by Chairman, Dan Gray. The following individuals were present and participated throughout the meeting:

MEMBERS

Dan Gray, Chair
Jennifer McKenzie, Vice-Chair
Dara Aldridge
Patrick Chaing
Jennifer Judelsohn
James Ross
Sue Zywokarte (entered at 7:15pm)

STAFF

Sylisa Lambert-Woodard, President & CEO
Brenda F. Brennan, CFO
Eleanor Vincent, COO
Lauren Leventhal, Technology & Quality
Assurance Manager
Anna Smith, Director of Development and
Major Gifts

The following individuals notified the office or other Board Members that they would not be present for this meeting: Tom Rowe, Maiko Ashby, Angie Lathrop.

Also present were prospective Board Members Jennifer McGarey and Doug Robinson.

MINUTES

Dan Gray called for a motion to approve the minutes from October 6, 2014 as presented. Jim Ross made a motion to approve, which was seconded by Dara Aldridge and approved unanimously.

CEO Report – Dr. Sylisa Lambert-Woodard

Sylisa's report was previously distributed to the Board in their packet (enclosed in the Board minutes book).

TREASURER'S REPORT – Brenda Brennan

The Treasurer's Report was distributed prior to the meeting (enclosed in the Board minutes book). There was no additional information.

CHAIRPERSON'S REPORT AND COMMENTS – Dan Gray

Dan did not have any information to report.

COMMITTEE REPORTS

There were no reports

OLD BUSINESS –

There was no old business.

NEW BUSINESS –

There was no new business.

ANNOUNCEMENTS –

- Cookout is on May 30, 2015 at Nottoway Park from 12 – 3:00 p.m.
- Summer of the Arts is July 11th at the Lorton Workhouse Arts Center.

More information and invitations for both events will follow closer to the event date.

ADJOURNMENT

There being no further business, Jennifer McKenzie made a motion to adjourn the meeting. This was seconded by Jim Ross and unanimously approved by the Board.

The meeting was adjourned at 8:21 p.m.

Respectfully submitted,



**PATHWAY LIVING, INC.
BOARD OF DIRECTORS**

REPORT OF THE NOMINATING COMMITTEE

The Nominating Committee of the Board of Directors of Pathway Homes is pleased to recommend the nomination of the following slate of officers for the October 2015 – October 2016 Year:

Chairperson – Dan Gray

Vice-Chairperson – Jennifer McKenzie

Treasurer – Tom Rowe

Submitted By:

Secretary/Treasurer

President & CEO

In addition, the committee recommends the re-election of the following Board members for a three-year term, which will expire in October 2018:

Patrick Chaing

James Ross

Susan Zywokarte

Submitted By:

Secretary/Treasurer

President & CEO

For the sake of what?

Does this move us in the direction of our mission?

Is this the best use of resources?

Is this the direction we said we want to go?

Our Mission:

Pathway Homes embodies the spirit of recovery: embracing an attitude of hope, self-determination and partnering with each individual on their personal journey toward achieving self-fulfillment and realizing their dreams.

We fulfill our mission by making available to individuals with mental illness and co-occurring disabilities a variety of non-time-limited housing and services to enable them to realize their individual potential.

PATHWAY OPTIONS, INC.

Blake Lane

One three-bedroom townhouse for three men

Board of Directors

Monday, October 12, 2015

7:00 P.M.

10201 Fairfax Blvd., Ste. 200

Fairfax, VA 22030-2209



- 9:30 Call to Order
- 9:35 Approval of Minutes of Meeting April 13, 2015*
- 9:40 CEO's Report – Dr. Sylisa Lambert-Woodard
- 9:45 Treasurer's Report - Brenda Brennan
- 9:50 Chairperson's Report and Comments
- 9:55 Committee Reports
- 10:00 Old Business
- 10:05 New Business
 - 1. Board Nominations and Elections
- 10:10 Announcements
 - 1. Help the Homeless Walk—10/24/2015 at Stevenson Place
 - 2. Resident Holiday Party—12/3/2015 (6-9pm)
 - 3. Staff Holiday Party—12/11/2015 (1-3pm)
- 10:15 Adjournment

* Materials Enclosed in Packet

PATHWAYS OPTIONS, INC.

(Blake Lane)

One three-bedroom townhouse for three men

Minutes of the Meeting of the Board of Directors April 13, 2015

The quarterly meeting of the Board of Directors was held on April 13, 2015. A quorum being present, the meeting was called to order at 8:21 p.m. by Chairman, Dan Gray. The following individuals were present and participated throughout the meeting:

MEMBERS

Dan Gray, Chair
Jennifer McKenzie, Vice-Chair
Dara Aldridge
Patrick Chaing
Jennifer Judelsohn
James Ross
Sue Zywokarte (entered at 7:15pm)

STAFF

Sylisa Lambert-Woodard, President & CEO
Brenda F. Brennan, CFO
Eleanor Vincent, COO
Lauren Leventhal, Technology & Quality
Assurance Manager
Anna Smith, Director of Development and
Major Gifts

The following individuals notified the office or other Board Members that they would not be present for this meeting: Tom Rowe, Maiko Ashby, Angie Lathrop.

Also present were prospective Board Members Jennifer McGarey and Doug Robinson.

MINUTES

Dan Gray called for a motion to approve the minutes from October 6, 2014 as presented. Jim Ross noted that there needed to be a change to the date on the agenda; the approval of minutes date (from October 6, 2015 to October 6, 2014). Sue Zywokarte made a motion to approve the minutes with the noted change. Jim Ross seconded the motion, and it was approved unanimously.

CEO Report – Dr. Sylisa Lambert-Woodard

Sylisa's report was previously distributed to the Board in their packet (enclosed in the Board minutes book).

TREASURER'S REPORT – Brenda Brennan

The Treasurer's Report was distributed prior to the meeting (enclosed in the Board minutes book). There was no additional information.

CHAIRPERSON'S REPORT AND COMMENTS – Dan Gray

Dan did not have any information to report.

COMMITTEE REPORTS

There were no reports

OLD BUSINESS –

There was no old business.

NEW BUSINESS –

There was no new business.

ANNOUNCEMENTS –

- Cookout is on May 30, 2015 at Nottoway Park from 12 – 3:00 p.m.
- Summer of the Arts is July 11th at the Lorton Workhouse Arts Center.

More information and invitations for both events will follow closer to the event date.

ADJOURNMENT

There being no further business, Dara Aldridge made a motion to adjourn the meeting. This was seconded by Patrick Chaing and unanimously approved by the Board.

The meeting was adjourned at 8:23 p.m.

Respectfully submitted,



**PATHWAY OPTIONS, INC.
BOARD OF DIRECTORS**

REPORT OF THE NOMINATING COMMITTEE

The Nominating Committee of the Board of Directors of Pathway Homes is pleased to recommend the nomination of the following slate of officers for the October 2015 – October 2016 Year:

Chairperson – Dan Gray

Vice-Chairperson – Jennifer McKenzie

Treasurer – Tom Rowe

Submitted By:

Secretary/Treasurer

President & CEO

In addition, the committee recommends the re-election of the following Board members for a three-year term, which will expire in October 2018:

Patrick Chaing

James Ross

Susan Zywokarte

Submitted By:

Secretary/Treasurer

President & CEO

For the sake of what?

Does this move us in the direction of our mission?

Is this the best use of resources?

Is this the direction we said we want to go?

Our Mission:

Pathway Homes embodies the spirit of recovery: embracing an attitude of hope, self-determination and partnering with each individual on their personal journey toward achieving self-fulfillment and realizing their dreams.

We fulfill our mission by making available to individuals with mental illness and co-occurring disabilities a variety of non-time-limited housing and services to enable them to realize their individual potential.

PATHWAY VISIONS, INC.

**Arlington Blvd, Colts Neck,
Locust and Mosby Woods**

Four two-bedroom condominiums
for four men and four women



Board of Directors

Monday, October 12, 2015

7:00 P.M.

10201 Fairfax Blvd., Ste. 200

Fairfax, VA 22030-2209

- 10:15 Call to Order
- 10:20 Approval of Minutes of Meeting April 13, 2015*
- 10:25 CEO's Report – Dr. Sylisa Lambert-Woodard
- 10:30 Treasurer's Report - Brenda Brennan
- 10:35 Chairperson's Report and Comments
- 10:40 Committee Reports
- 10:45 Old Business
- 10:50 New Business
 - 1. Board Nominations and Elections
- 10:55 Announcements
 - 1. Help the Homeless Walk—10/24/2015 at Stevenson Place
 - 2. Resident Holiday Party—12/3/2015 (6-9pm)
 - 3. Staff Holiday Party—12/11/2015 (1-3pm)
- 11:00 Adjournment

* Materials Enclosed in Packet

PATHWAYS VISIONS, INC.
(Arlington Blvd., Colts Neck, Locust & Mosby Woods)
Four two-bedroom condominiums for four men and four women

Minutes of the Meeting of the
Board of Directors
April 13, 2015

The quarterly meeting of the Board of Directors was held on April 13, 2015. A quorum being present, the meeting was called to order at 8:23 p.m. by Chairman, Dan Gray. The following individuals were present and participated throughout the meeting:

MEMBERS

Dan Gray, Chair
Jennifer McKenzie, Vice-Chair
Dara Aldridge
Patrick Chaing
Jennifer Judelsohn
James Ross
Sue Zywokarte (entered at 7:15pm)

STAFF

Sylisa Lambert-Woodard, President & CEO
Brenda F. Brennan, CFO
Eleanor Vincent, COO
Lauren Leventhal, Technology & Quality
Assurance Manager
Anna Smith, Director of Development and
Major Gifts

The following individuals notified the office or other Board Members that they would not be present for this meeting: Tom Rowe, Maiko Ashby, Angie Lathrop.

Also present were prospective Board Members Jennifer McGarey and Doug Robinson.

MINUTES

Dan Gray called for a motion to approve the minutes from October 6, 2014 as presented. Jim Ross noted that there needed to be a change to the date on the agenda; the approval of minutes date (from October 14, 2013 to October 6, 2014). Jim Ross made a motion to approve the minutes with the noted change. Dara Aldridge seconded the motion, and it was approved unanimously.

CEO Report – Dr. Sylisa Lambert-Woodard

Sylisa's report was previously distributed to the Board in their packet (enclosed in the Board minutes book).

TREASURER'S REPORT – Brenda Brennan

The Treasurer's Report was distributed prior to the meeting (enclosed in the Board minutes book). There was no additional information.

CHAIRPERSON'S REPORT AND COMMENTS – Dan Gray

Dan did not have any information to report.

COMMITTEE REPORTS

There were no reports

OLD BUSINESS –

There was no old business.

NEW BUSINESS –

There was no new business.

ANNOUNCEMENTS –

- Cookout is on May 30, 2015 at Nottoway Park from 12 – 3:00 p.m.
- Summer of the Arts is July 11th at the Lorton Workhouse Arts Center.

More information and invitations for both events will follow closer to the event date.

ADJOURNMENT

There being no further business, Patrick Chaing made a motion to adjourn the meeting. This was seconded by Sue Zywokarte and unanimously approved by the Board.

The meeting was adjourned at 8:24 p.m.

Respectfully submitted,



**PATHWAY VISIONS, INC.
BOARD OF DIRECTORS**

REPORT OF THE NOMINATING COMMITTEE

The Nominating Committee of the Board of Directors of Pathway Homes is pleased to recommend the nomination of the following slate of officers for the October 2015 – October 2016 Year:

Chairperson – Dan Gray

Vice-Chairperson – Jennifer McKenzie

Treasurer – Tom Rowe

Submitted By:

Secretary/Treasurer

President & CEO

In addition, the committee recommends the re-election of the following Board members for a three-year term, which will expire in October 2018:

Patrick Chaing

James Ross

Susan Zywokarte

Submitted By:

Secretary/Treasurer

President & CEO

For the sake of what?

Does this move us in the direction of our mission?

Is this the best use of resources?

Is this the direction we said we want to go?

Our Mission:

Pathway Homes embodies the spirit of recovery: embracing an attitude of hope, self-determination and partnering with each individual on their personal journey toward achieving self-fulfillment and realizing their dreams.

We fulfill our mission by making available to individuals with mental illness and co-occurring disabilities a variety of non-time-limited housing and services to enable them to realize their individual potential.

PATHWAY RECOVERY, INC.

Community Housing and Development Organization
(CHDO)

Board of Directors

Monday, October 12, 2015

7:00 P.M.

10201 Fairfax Blvd., Ste. 200

Fairfax, VA 22030-2209



- 11:00 Call to Order
- 11:05 Approval of Minutes of Meeting April 13, 2015*
- 11:10 CEO's Report – Dr. Sylisa Lambert-Woodard
- 11:15 Treasurer's Report - Brenda Brennan
- 11:20 Chairperson's Report and Comments
- 11:25 Committee Reports
- 11:30 Old Business
- 11:35 New Business
 - 1. Board Nominations and Elections
- 11:40 Announcements
 - 1. Help the Homeless Walk—10/24/2015 at Stevenson Place
 - 2. Resident Holiday Party—12/3/2015 (6-9pm)
 - 3. Staff Holiday Party—12/11/2015 (1-3pm)
- 11:45 Adjournment

* Materials Enclosed in Packet

PATHWAY RECOVERY, INC.

Minutes of the Meeting of the Board of Directors April 13, 2015

The annual meeting of the Board of Directors was held on October 6, 2014. A quorum being present, the meeting was called to order at 8:51 p.m. by Chairman, Dan Gray. The following individuals were present and participated throughout the meeting:

MEMBERS

Dan Gray, Chair
Jennifer McKenzie, Vice-Chair
Sue Zywokarte

STAFF

Sylisa Lambert-Woodard, President & CEO
Brenda F. Brennan, CFO
Eleanor Vincent, COO
Lauren Leventhal, Technology & Quality
Assurance Manager
Anna Smith, Director of Development and
Major Gifts

MINUTES

Dan Gray called for a motion to approve the minutes from October 6, 2014 with a change to the date on the agenda; the approval of minutes date (from October 1, 2012 to October 6, 2014). Sue Zywokarte made a motion to approve the minutes with the noted change. Jennifer McKenzie seconded the motion, and it was approved unanimously.

CEO Report – Dr. Sylisa Lambert-Woodard

Sylisa's report was previously distributed to the Board in their packet (enclosed in the Board minutes book).

TREASURER'S REPORT – Brenda Brennan

The Treasurer's Report was distributed prior to the meeting (enclosed in the Board minutes book). There was no additional information.

CHAIRPERSON'S REPORT AND COMMENTS – Dan Gray

Dan did not have any information to report.

COMMITTEE REPORTS

There were no reports

OLD BUSINESS –

There was no old business.

NEW BUSINESS –

There was no new business.

ANNOUNCEMENTS –

- Cookout is on May 30, 2015 at Nottoway Park from 12 – 3:00 p.m.
- Summer of the Arts is July 11th at the Lorton Workhouse Arts Center.

More information and invitations for both events will follow closer to the event date.

ADJOURNMENT

There being no further business, Sue Zywokarte made a motion to adjourn the meeting. This was seconded by Jennifer McKenzie and unanimously approved by the Board.

The meeting was adjourned at 8:28 p.m.

Respectfully submitted,



**PATHWAY RECOVERY, INC.
BOARD OF DIRECTORS**

REPORT OF THE NOMINATING COMMITTEE

The Nominating Committee of the Board of Directors of Pathway Homes is pleased to recommend the nomination of the following slate of officers for the October 2015 – October 2016 Year:

Chairperson – Dan Gray

Vice-Chairperson & Secretary/Treasurer – Jennifer McKenzie

Submitted By:

Secretary/Treasurer

President & CEO

In addition, the committee recommends the re-election of the following Board members for a three-year term, which will expire in October 2018:

Susan Zywokarte

Submitted By:

Secretary/Treasurer

President & CEO

For the sake of what?

Does this move us in the direction of our mission?

Is this the best use of resources?

Is this the direction we said we want to go?

PATHWAY HOMES OF FLORIDA, INC.

Board of Directors

Monday, October 12, 2015

7:00 P.M.

10201 Fairfax Blvd., Ste. 200

Fairfax, VA 22030-2209



Our Mission:

Pathway Homes embodies the spirit of recovery: embracing an attitude of hope, self-determination and partnering with each individual on their personal journey toward achieving self-fulfillment and realizing their dreams.

We fulfill our mission by making available to individuals with mental illness and co-occurring disabilities a variety of non-time-limited housing and services to enable them to realize their individual potential.

11:45 Call to Order

11:46 CEO's Report – Dr. Sylisa Lambert-Woodard

11:50 Treasurer's Report - Brenda Brennan

11:55 Chairperson's Report and Comments

12:00 Committee Reports

12:05 Old Business

12:10 New Business

12:15 Announcements

12:20 Adjournment

* Materials Enclosed in Packet